

Health & Wellbeing Board

Date: Wednesday, 25th October, 2017

Time: 10.30 am

Venue: Brunswick Room - Guildhall, Bath

Members: Dr Ian Orpen (Member of the Clinical Commissioning Group), Councillor Vic Pritchard (Bath & North East Somerset Council), Ashley Ayre (Bath & North East Somerset Council), Mike Bowden (Bath & North East Somerset Council), Jayne Carroll (Virgin Care), Mark Coates (Knightstone Housing), Tracey Cox (Clinical Commissioning Group), Debra Elliott (NHS England), Diana Hall Hall (Healthwatch), Steve Imrie (Avon Fire & Rescue Service), Steve Kendall (Avon and Somerset Police), Bruce Laurence (Bath & North East Somerset Council), Councillor Paul May (Bath and North East Somerset Council), Professor Bernie Morley (University of Bath), Laurel Penrose (Bath College), Jermaine Ravalier (Bath Spa University), Hayley Richards (Avon and Wiltshire Partnership Trust), James Scott (Royal United Hospital Bath NHS Trust), Andrew Smith (BEMS+ (Primary Care)), Sarah Shatwell ((VCSE Sector) - Developing Health and Independence), Jane Shayler (Bath & North East Somerset Council) and Elaine Wainwright (Bath Spa University)

Observers: Cllr Tim Ball and Eleanor Jackson

Other appropriate officers
Press and Public

NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

The Council will broadcast the images and sound live via the internet www.bathnes.gov.uk/webcast The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

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at 10.30 am in the Brunswick Room - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. MINUTES OF PREVIOUS MEETING - 6 SEPTEMBER 2017 (Pages 7 - 14)
To confirm the minutes of the above meeting as a correct record.
8. INTEGRATION PROGRAMME UPDATE (Pages 15 - 22)

To consider the attached report which describes the role the two key organisations, B&NES Council and B&NES CCG, could play in the B&NES system in leading the extension and enhancement of integrated commissioning for the benefit of the population and to create a more sustainable approach to Health and Care going forward.

10.40am – 30 mins – Mike Bowden/Jane Shayler

9. BATH AND NORTH EAST SOMERSET VIRTUAL EMPLOYMENT HUB (Pages 23 - 26)

To receive an update on the Economic Strategy Review, which was presented in 2015, along with an introduction to the B&NES Virtual Employment Hub.

11.10am – 30 mins – Ben Woods

10. PREVENTION CONCORDAT

To receive a presentation regarding the creation of a prevention concordat.

11.40am – 20 mins – Jane Shayler

11. HEALTH PROTECTION BOARD ANNUAL REPORT (Pages 27 - 72)

To consider the annual report of the Health Protection Board which documents the progress made on the priorities and recommendations set out in the 2015-16 report; highlights the key areas of work that have taken place in 2016-17 and identifies priorities for the next 12 months.

12 noon – 20 mins – Becky Reynolds

12. FUTURE MEETING DATES

To note that future meetings will take place on the following dates:

Tuesday 30 January 2018 – Kaposvar Room, Guildhall

Tuesday 17 April 2018 – Brunswick Room, Guildhall

Tuesday 26 June 2018 – Brunswick Room, Guildhall

Tuesday 25 September 2018 – Brunswick Room, Guildhall

Tuesday 27 November 2018 – Brunswick Room, Guildhall

Meetings will normally commence at 10.30am.

13. CLOSING REMARKS

To receive closing remarks from the Chair.

12.20pm – 5 mins – Dr Ian Orpen

The Committee Administrator for this meeting is Marie Todd who can be contacted on 01225 394414.

